

Canyon Creek School District #4
Yellowstone County, Billings, MT
6:30 p.m. – Library

Call To Order

December 10, 2020

Chair Amy Sironi called the Regular Meeting of the Board of Trustees, to order at 6:32 p.m. by leading those present in the Pledge of Allegiance. The following trustees and officers were present: Amy Sironi, Chair, Amy Gibbons, Vice-Chair, John Soucy, Trustee, Amanda Agyeman-Budu, Trustee. Brent Lipp, Superintendent and Seara Stovall, Business Manager/District Clerk were also present.

Additional guests present: Haley Morales, Dean of Students, Karen Meick, Teacher

Public Comment

None submitted.

Consent Agenda

Amy G. moved to approve the Consent Agenda as presented. Amanda seconded the motion. The motion passed unanimously.

Correspondence

Superintendent Lipp shared Nurse Rock's monthly report.

Administrative Report

- Superintendent's Report–
 1. Parent / Teacher Conferences – Superintendent Lipp shared that conferences were held virtually December 9th and 10th. Several students were able to lead their own conferences, which had very good feedback. The discussions went well and the turnout was consistent with past conferences.
 2. Athletics – There has been a lot of discussions on sports being pushed back even further than already set.
 - Covid – Zero current athlete and coach cases.
 - Schedules – The schedules have been revised due to rescheduling of games.
 - Eligibility Expectations – At the beginning of the week, 17 students are currently ineligible. There were individual discussions held with the students and most assignments have currently been turned in. Computers were checked out to those in need and they have the weekend to complete assignments and have them turned in on Monday.
 3. Negotiations / IBB – Superintendent Lipp shared that initial conversations have been held with CCEA President, Karen Meick and Dr. Redman to initiate training in Interest Based Bargaining. Per Dr. Redman's schedule, he is not available to start training until

May.

Superintendent Lipp is very uneasy about negotiating this year due to the Legislature being in session. He has shared those concerns with the CCEA. He mentioned consideration of working under our current contract for another year to “work around” the limiting factors of negotiating without any true understanding of where we will be at with a budget. Superintendent Lipp recommended the Negotiations Committee meet with the CCEA to discuss a path forward.

4. Transformational Learning Grant – Superintendent Lipp shared that he submitted the district application on December 7th. He will let the board know when he receives an update, which is anticipated in January.
 5. Evaluations – Superintendent Lipp noted that he is behind on completing evaluations. He is currently in the process and will have them completed by January.
 6. SPED Position – This has been reposted again today and we are hoping for some interest, possibly from a recently graduated college student.
 7. Federal Funding – The Coronavirus Relief Funds allotted to the District expire 12/30/2020.
 8. State Funding – ESSER funds are available through 2022.
 9. House and Senate Representatives – Superintendent Lipp will be reaching out, writing letters to the representatives and inviting them to come to the school for discussion on what is important to the District.
 - Terry Moore (House)
 - Carey Smith (Senate)
- Dean of Student’s Report –
 1. Conduct Reports – November totaled 5 reports. December to date, we have had 9 reports. Most reports are physical aggression, defiance or insubordination. The transition from online learning to in-school learning has been a challenge and some of these behaviors are a result. The lack of routine is challenging for students.
 2. Cole’s Pantry – The program is up and running well. The Thanksgiving meal was bountiful. There are plans to complete a Christmas meal. Parents / community members have been wonderful with donating what is needed.
 3. Special Olympics Polar Plunge – December 4th students and staff participated in the Polar Plunge. The event was shared virtually via the school Facebook page. Their theme was “Covid-19”. Some of the costumes were a mask, toilet paper and a Covid-19 virus. \$1,240 dollars were raised and the funds go directly to the team.
 4. SPED – Mrs. Morales gave an update on the status of the SPED department, stating that it is very busy. She has two new students in the program and there are two students scheduled for testing.
 5. 12 Days of Christmas – Mrs. Morales shared the fun events scheduled for each day and noted positive participation by the staff to boost their holiday spirit.

Old Business

- A. SPED Certified Teacher position recruitment status update was given. No current certified applicants. Superintendent Lipp shared that most likely we will not get this position filled.
- B. Open Board Trustee Position recruitment status update was given. No new known individuals of interest. Superintendent Lipp reached out to Mr. Kinnett and there are discussions in the works.

New Business

- A. Review Policy 1900 Series – Covid-19 Emergency Measures – Discussion was held.
 - *Amanda made a motion to approve the revisions to Policy 1900 series as presented. Amy G. seconded the motion. The motion passed unanimously.*
- B. Review MOA with CCEA – Discussion was held. Superintendent Lipp noted the discussions held with the CCEA officers and the removal of the Federal emergency leave sub-item. The CCEA officers agreed to the revision.
 - *Amy G. made a motion to approve the revisions to the MOA with CCEA as presented. Amanda seconded the motion. The motion passed unanimously.*
- C. Outside User Agreement – Adult Basketball League – Discussion was held.
 - *Amy G. made a motion to approve the outside user agreement as presented. Amanda seconded the motion. The motion passed unanimously.*
- D. Coronavirus Relief Funds – Expenditures to Date – Ms. Stovall presented the current expenditure report for the Coronavirus Relief Funds. Discussion was held and plans forward for expenditures were shared.
- E. Covid / School Health Report – Discussion was held. Currently there is no one out due to Covid. Student cases county-wide have declined the last two weeks. One BinaxNow test has been completed on a staff member, with a negative result. Superintendent Lipp reported as required. The CDC quarantine recommendations have been recently updated and Superintendent Lipp shared those changes. There was discussion held in detail amongst the board trustees. They felt it would be beneficial to add “quarantine timeframe” as an agenda item to January’s meeting.
- F. Board of Trustees – Goal Setting - The compiled summary of Board Trustees Self-Assessments were discussed in detail. Amy S. shared that board education was at the top of her list. Amanda shared that board education and community connection were her top two goals. John reflected back to the self-assessment completed and shared seeking and respecting the recommendation of the staff in making decisions. He feels that is currently lacking and was unsure who’s responsible for bringing that to the board of trustees. He thinks sharing a current, regular status from the staff would be very beneficial. Amy G. noted board training, increasing teacher input and community involvement were her top three items of focus.

Amy Sironi, Board chair appointed Amanda and herself to the Goal Setting Committee. They will return with goals for January’s meeting.
- G. Superintendent Evaluation Instructions – The evaluation form was reviewed and discussion was held. The evaluation is to be completed and returned to the Business Office by December 31st. Ms. Stovall will then summarize the evaluations for consideration at the January board meeting. Amanda inquired if the Superintendent had ever completed a self-evaluation. He stated, he has not. He did share that if the trustees wanted him to complete the same evaluation form, he

would. He has agreed to complete the same form as a self-evaluation and turn it in on December 31st.

Agenda Items for the Next Regular Meeting – January 14th

- A. Conduct the evaluation of the Superintendent to prepare for renewal
- B. Audit review and presentation to trustees
- C. Mid-year budget report and review
- D. Quarantine Time-frame
- E. Board Goals
- F. Covid / School Health Report

Adjournment

The next Regular Meeting will be held Thursday, January 14th, 2021 at 6:30 p.m. in the Canyon Creek School District Library.

Amy G. moved to adjourn the meeting at 8:00 p.m. Amanda seconded the motion. The motion passed unanimously.

Amy Sironi, Chair

Seara Stovall, Business Manager/Clerk