

# MINUTES

## **Canyon Creek School's PTO Minutes**

*January 14, 2014*

The meeting was called to order by Becca Sedlacek @ 6:30 p.m.

### **In attendance**

Becca Sedlacek, Jeanne Broveak, Sarah Thorson, Sarah Harris, Tracy Lawson, Debra Peak, Manny Zuniga, Billie Bergstrom, Charlene Severson, Megan Molm, Alesia Styren and Brent Lipp

### **Old Business**

- A recap of the PTO sponsored ART Night was given by Jeanne. Art Night was made possible by a \$250 grant that the PTO received from the Billings Art Association. Art night was well received and attended and the PTO plans to make this an annual event. One suggestion that Alesia made was that the PTO should send an email out to teachers a couple of months prior to event to ask them to start saving student art work for the art show.
- PTO contributions to the Canyon Creek website were briefly discussed. Sarah T. will send an email to Mr. Lipp to get the contact information for the website designer that we work with so that we can send PTO updates directly to them for the website. We plan to add current meeting minutes, a schedule of events and the date and time of the next meeting to the website.
- A recap of movie night was discussed. Two movies were previewed, "**Despicable Me 2**" and "**The Neverending Story.**" Expenses for movie night are relatively minimal, we did purchase both movies and they were given away in a raffle to students in attendance after the movie. A special thanks to Pepsi as they donated all of the water for the event. The school donated popcorn and popcorn bags. Popcorn was free to all in attendance, and we sold candy and water with flavor packets for \$1. After all expenses we netted about \$250. Thank you to all who were able to help out with the event, thing went very smoothly. For next year we discussed just showing one movie as it seemed like most people left after the first.

### **New Business**

- This is the first meeting that PTO has provided child care. Alyssa, an 8<sup>th</sup> grade student at Canyon Creek was on hand to watch the children in the cafeteria during the meeting. We hope to continue this, and that it makes it possible for more parents to be involved.
- The Scholastic Book Fair was discussed. The dates for the book fair will be February 17-21 and Kim Harper has once again volunteered to chair the event. It will be held in conjunction with the Education Expo which will be held on February 20<sup>th</sup>. Kim will need some help for set-up, tear down, and manning the fair so please let her know if you are available to help. We briefly discussed doing a class basket raffle during the book fair, but decided to table this event for a later date.
- Charlene, Billie, and Manny were at the meeting representing the Canyon Creek School Board. The school board is planning to host a Community Super on April 4<sup>th</sup> at the school and would appreciate help from the PTO. They are looking for help in locating community sponsors, as well as help during the evening of the event. If you are interested in being involved in planning this event, there will be a planning meeting **Thursday, February 6, 2014 at 6:30pm in the library.** The PTO discussed that this may be a good event to move the class basket raffle to. We discussed having each grade do a themed basket. We will ask the teachers to pick a theme and ask the students in their classes to bring in items that would fit with them theme. PTO will assemble the

baskets and they will be offered for Silent Auction during Community night. Becca will send an email to the teachers explaining the project. If anyone has any ideas for themed baskets, please email them to Becca so she can pass them along to the teachers.

- The Reading Event is scheduled for March 17-28. The group discussed trying to work more closely with the teachers this year for the event. We also discussed simplifying the minutes read recording procedure and donation procedures. Mr. Lipp told us that Mrs. Dean had a lot of ideas for the event so Becca plans to visit with her and then attend the staff meeting on January 29<sup>th</sup> to gain more ideas from the teachers. Becca has discovered a lot of prizes in the PTO storage shed that she thinks we will be able to use for the event. If you would be willing to chair this event, or help out in any way, please contact Becca.
- We briefly discussed Teacher Appreciation Week which happens in May. Jenny Koeffler has agreed to chair this event. If anyone has any ideas or would like to help please visit with Jenny. Some ideas that were suggested were to restock the K-Cups and water filters for the machine that PTO gave the teachers last year.

### **Next Meeting**

The next regularly scheduled meeting will be held **February 11<sup>th</sup> in the Library @ 6:30 p.m.**

Motion to adjourn was made at 7:45 p.m. and was passed unanimously.