

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF SD #4

The trustees met in regular session Monday, August 16, 2010 at 6:30 p.m. in the library. Those present throughout the meeting were Chair Manny Zuniga, trustees Hal Olson and Stacey Robinson, Superintendent Brent Lipp and Business Manager Suzie Zentz. Tom Bradford and Sheri Boelter were absent. There was one visitor (list attached).

Manny called the meeting to order and led the group in the pledge of allegiance to the flag.

The only adjustment to the agenda was to add Stacey Robinson to the agenda under "new business."

CONSENT AGENDA

Hal Olson made a motion to approve the consent agenda as presented; Stacey Robinson seconded the motion. All voted in favor of the motion.

CORRESP

There was no correspondence.

ADMIN RPT

Superintendent Brent Lipp recapped his administrative report:

- Brent reported that he finished his Superintendent's endorsement and that it was a very valuable learning experience. He came to realize the importance of a Strategic Plan and hopes to utilize ours more fully.
- Brent also finished his internship.
- A big thank you to the maintenance staff for their hard work throughout the summer.
- We hope to do a little landscaping in the front...rake out the dirt, do some planting, and add some sod. Earl also reworked the four-square concrete to make the surface safer.
- Brent, Suzie and Earl met with Blueline Engineering and Knife River to review some punch list items and determine the appropriate remedies.
- Casey Hayes is working with Pat on various issues. The new website is almost up. We are using Gmail and Google sites. The new, much larger, battery backups have been installed. We have much greater and better data security with the new set up. We also purchased five new laptops and will continue to replace some yearly to keep us current. The old laptops are being refurbished.
- Brent is still working on the schedules for the new school year.

COMMITTEE REPORTS

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There were no committee reports.

PARKING LOT UPDATE

OLD BUSINESS

Brent reported that the parking lot is 99% complete. The following punch list items will be taken care of:

- Clean concrete slurry off doors
- Replace thresholds at the front entrance, realign door, replace broken tiles

- Trim insulation next to building
- Repair broken concrete slab by

AGENDA ADJ

garage. Will cut out, replace, and give a credit

- Clean off oil on garage siding
- Will resolve hairline cracks in the retaining wall
- Grind down rough exposed concrete at gym entrance
- Repair foundation corner broken out on NE corner of the gym
- The district will work on finding a solution for the exposed concrete foundation on the east wall of the gym and the north end of the primary wing

Overall, Knife River and Blueline were good to work with. We hope to have a parking lot celebration toward the end of September.

STACEY ROBINSON

NEW BUSINESS

Stacey Robinson announced that he is resigning from the board. His children will both be attending parochial schools this year. He stressed that this choice had nothing to do with their experience at Canyon Creek. His reason for being on the board was primarily his children and the parking lot, so he feels he should resign. He noted that his board experience was good...although not easy! The trustees expressed their thanks to Stacey for his service. Stacey will write a letter of resignation which, 72 hours after receipt, will formalize his resignation.

Hal Olson made a motion to renew our commitment to the Yellowstone-West/Carbon County Special Services Cooperative; Stacey Robinson seconded the motion. Brent explained that the coop provides speech pathologists, psychologists, physical therapists, occupational therapists, and other specialists to us which we could not otherwise afford. *All voted in favor of the motion.*

Brent said that we are still waiting for more information and another quote on the gutters and downspouts from Empire Roofing, in addition to the one from Vannoy Metalworks.

Brent led some discussion on the board evaluation process. He stated that is difficult without the full board present, but he talked briefly about the Strategic Plan. Stacey said that he felt that one goal should address the board and its cohesiveness. He would like to see our board be more of an “action” board rather than a “policy” board and that he feels that board members should be used as resources.

Brent said that our goal is not to eliminate board members expertise, but we have to be cautious about utilizing board members to do management work. Manny added that he is working as chair to try to get the board to be more cohesive.

Stacey suggested that the board hold some work sessions to get the Strategic Plan review and goal formulation finished. The trustees agreed to have a work session on August 26th at 5:00 p.m.

**YELLOWSTONE-
WEST/CARBON
COUNTY COOP
RECOMMITMENT**

**GUTTER/DOWNSPOUT
PROPOSAL**

**BOARD EVALUATION
DISCUSSION**

PUBLIC COMMENT

There was no public comment.

**AGENDA ITEMS FOR
THE NEXT REGULAR
MEETING**

AYP
Superintendent Goals
New staff introductions

There being no further business, Stacey Robinson made a motion to adjourn at 7:45 p.m.

Respectfully submitted,

Susan Zentz, Clerk

Manuel Zuniga, Chair