

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF SD #4

The trustees met in regular session Monday, November 19, 2012 at 6:30 p.m. in the library. Those present throughout the meeting were Chair Manny Zuniga, trustees Rhonda Hogstad, Mark Berg, Charlene Severson, Crystal Gust, Superintendent Brent Lipp, and Business Manager Suzie Zentz. There was one visitor.

The chair called the meeting to order and led the group in the pledge of allegiance.

There were no adjustments to the agenda.

AGENDA ADJ

Charlene Severson made a motion to approve the consent agenda as presented; Mark Berg seconded the motion. Suzie Zentz explained that she had included the October Expenditure and Revenue reports in the packet so that trustees could review both sides of the budget in the same month. Normally, we don't have all the revenue information until after the month is balanced. *All voted in favor of the motion.*

CONSENT AGENDA

Mr. Lipp presented a letter of resignation from her position as Assistant Cook from Erin Thormahlen. *Mark Berg made a motion to accept Erin Thormahlen's letter of resignation as presented; Rhonda Hogstad seconded the motion.* Mr. Lipp noted that Mrs. Thormahlen has given us 13 years of service and has been a great employee. *All voted in favor of the motion.*

CORRESPONDENCE

ADMINISTRATIVE REPORT

Superintendent Brent Lipp recapped his administrative report:

ADMIN REPORT

- Our conferences went well and the staff had good things to say about them.
- Brent spent more time in the classroom this month...including reading Hogwash to the primary students.
- Boys basketball season is in full swing. Lots of students have turned out.
- Mike Rice received a "Healthy Kids" grant to build a program for kids health activities before or after school.
- We are putting the final touches on the common core math assessments. In January we will start on Reading.
- We are considering purchase of Life Skills curriculum. Mrs. Anttila is preparing materials for the Curriculum Committee to review.
- The annual data collection (ADC) is complete.
- The RtI committee will present to the instructional staff on November 28th.

Brent encouraged the trustees to read their board packets and call with questions prior to board meetings so we can do additional research and be well prepared at meetings. He also encouraged trustees to ask questions and discuss issues thoroughly at board meetings.

COMMITTEE REPORTS

There were no committee reports.

OLD BUSINESS

Rhonda Hogstad made a motion to approve the Board Goals for 2012-13 as presented; Mark Berg seconded the motion. The goals are:

Goal Area 1: Students

Collaborate with the K-8 Yellowstone County schools to create better transitions to District 2 high schools.

Goal Area 2: Academics

Explore the Montana Digital Academy as an alternative resource for additional classes.

Goal Area 3: Community Engagement

Expand on existing goals and continue to develop our before and after school programs, increase volunteer use, and explore starting a grandparent program.

Goal Area 4: Staff

Promote technology as a tool for student engagement and achievement. Develop succession plans for the superintendent and business manager positions.

Goal Area 5: Facilities

Explore grant funding for replacement of 1982 vintage windows. Pursue development of a plan for the courtyard.

BOARD GOALS

There was no discussion. *All voted in favor of the motion.*

Brent contacted CTA again. They hope to have drawings and some ideas by December 9th or 10th. Brent would like to have the Building/Grounds Committee meet with CTA. After some discussion and narrowing of ideas, he hopes to include others such as representatives from staff, PTO, and the community.

CTA UPDATE

Brent met with the Yellowstone County engineer, our SRO, and the Elder Grove superintendent to discuss the school zone lights. Essentially, the county only has to erect the current signage and cannot provide any help with cost for the flashing lights. It would seem that the best choice would be to go with solar powered lights which are more expensive up front. Brent said that he would prefer the type of sign that shows the speed of the approaching cars. If the schools purchase jointly, the county said they can get a better price through the county system.

SCHOOL ZONE LIGHT UPDATE

Mark Berg made a motion to approve the Interlocal Agreement between Lockwood Schools, Independent School, and Canyon Creek School District; Charlene Severson seconded the motion. Mark asked why Elder Grove and Elysian are not part of this agreement. Brent said that they are involved

INTERLOCAL AGREEMENT

in another coop already. Brent also said that although we have had some communication with District 2 regarding their interlocal agreement, it is unlikely that we will be included. We have talked with Lockwood and Independent because we have mutual interests and purposes in mind. This agreement should provide better bidding and buying power. *All voted in favor of the motion.*

NEW BUSINESS

Mark Berg made a motion to hire Mandi Fischer as Cook's Helper for 2012-13 as recommended by the superintendent; Charlene Severson seconded the motion. Brent noted that Mandi has worked as a relief sub in the kitchen. All voted in favor of the motion.

NEW HIRES

Charlene Severson made a motion to hire Tracy Lawson as Assistant Cook for 2012-13 as recommended by the superintendent; Rhonda Hogstad seconded the motion. Brent said that Tracy is already on staff as the Cook's Helper, so this is a natural transition. All voted in favor of the motion.

Brent invited the trustees and spouses to the annual school Christmas party on December 14, 2012 at 6 p.m. at the Laurel Golf Club dining room. There will be an "ugly sweater" contest and an under \$20 gift exchange for anyone who wants to participate.

CHRISTMAS PARTY

Suzie and Brent will conduct a new trustee orientation on November 28th from 5:30-7:30 p.m. for Crystal Gust and Charlene Severson if that date works for their schedules.

NEW TRUSTEE ORIENTATION

PUBLIC COMMENT

There was no public comment.

AGENDA ITEMS FOR THE NEXT REGULAR MEETING

Directions for the Superintendent's evaluation
Information on the school zone lights
2011-12 Audit Report
Staff Handbook

There being no further business, Charlene Severson made a motion to adjourn at 7:37 p.m.

Respectfully submitted,

Susan Zentz, Clerk

Manuel Zuniga, Chair