

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF SD #4

The trustees met in regular session Monday, May 21, 2012 at 6:30 p.m. in the library. Those present throughout the meeting were Chair Manny Zuniga, trustees Mark Berg and Tom Bradford, Superintendent Brent Lipp, and Business Manager Suzie Zentz. There were five visitors (list attached).

The chair called the meeting to order and led the group in the pledge of allegiance.

There were no adjustments to the agenda.

AGENDA ADJ

Mark Berg made a motion to approve the consent agenda as presented; Tom Bradford seconded the motion. There was no discussion. All voted in favor of the motion.

CONSENT AGENDA

A letter of resignation was presented to the trustees from Jeramie Robinson. *Tom Bradford made a motion to accept Jeramie Robinson's letter of resignation; Mark Berg seconded the motion.* Brent noted that Jeramie has done a great job for us the last six years. He has taken a position as a counselor at Capital High School in Helena. We wish him the best! *All voted in favor of the motion.*

CORRESPONDENCE

A letter of resignation was presented from Tiffany Minchow who was elected by acclamation. *Tom Bradford made a motion to accept Tiffany Minchow's letter of resignation; Mark Berg seconded the motion.* Suzie Zentz explained that Tiffany missed the deadline for withdrawing from the Trustee Election. She was elected by acclamation and has to resign to avoid serving as trustee. *All voted in favor of the motion.*

The trustees received thank you notes from Linda Morgan, Terry Mills, Karen Meick, Diane Crane, Suzie Zentz, Leslie Clark, Dani Wheeler, and Janet Weston for the gift cards provided for staff appreciation.

ADMINISTRATIVE REPORT

ADMIN REPORT

Superintendent Brent Lipp recapped his administrative report:

- The District received a \$3,897.00 award to our middle school for never missing AYP. This was a great accomplishment. We may use some of these funds to send some teachers to a national conference.
- We received our SET scores back from MBI. We have made good progress with 98% scores in accomplishment of our goals & objectives.
- Leslie, Brent, and the new counselor are planning to attend PowerSchool University in July in Anaheim.
- Kudos to Kalli Murphy for two terrific concerts last month.

- We also had a good track meet...one of our students broke the county record in the 800 meter run!
- On June 5 & 6 we will hold a two day conference with most of our teachers developing math units to correlate with the Common Core. These days will be offered as replacement days for the fall PIR days.
- Eighth grade promotion will be held on May 31st at 10:00 a.m. Please join us!

COMMITTEE REPORTS

Mark Berg reported that the Finance Committee (Mark and Rhonda) met with Suzie and Brent on May 15, 2012 at 5:00 p.m. and reviewed the budget for the coming year. Suzie provided good information regarding the increase in funding due to our increase in enrollment (ANB). We are in good shape for next year.

FINANCE COMMITTEE

Manny Zuniga reported that the Building/Grounds Committee (Manny and Mark) met with Brent and Suzie on May 15, 2012 at 4:00 p.m. to review the junior high re-roof and roof maintenance bids. He stated that CTA had provided good feedback regarding the significant differences in bid amounts and recommended that the District accept the bid from Empire Roofing. In addition, he noted that Brent received helpful information from Tom Bradford suggesting that the district employ someone to provide "quality assurance" services to oversee the re-roof since the Empire bid was so low. This would help insure that we get the job done properly. Brent procured fee costs for ½ time and full-time Construction Administration services from CTA. We have the funds to do the job. The committee recommends that the District accept the bid from Empire Roofing and hire CTA for Construction Administration services.

BUILDING/GROUNDS COMMITTEE

OLD BUSINESS

There was no old business.

NEW BUSINESS

Dani Wheeler provided an overview of the RtI program. She noted that we began work on the RtI process in 2006 and now have a document to provide concrete guidelines. Fidelity is a critical component of the plan. Walk-throughs provide information to evaluate properly. Mark asked about testing tools. Dani explained that MAP testing is currently used as a screening tool throughout the year and AimsWeb provides more of an overview. We are finding more and more ways to tailor to individual students' needs. This plan will be placed on the website for parents to read.

RtI PROGRAM

**RTI/MBI
IMPLEMENTATION
PLAN**

Tom Bradford made a motion to approve the RtI/MBI Implementation Plan revised on April 13, 2012; Mark Berg seconded the motion. Brent thanked Dani for her work. All voted in favor of the motion.

**TENURED TEACHER
RENEWALS**

Tom Bradford made a motion to renew Dani Wheeler at 1.0 FTE for the 2012-13 school year; Mark Berg seconded the motion. All voted in favor of the motion.

Tom Bradford made a motion to renew Karen Meick at 1.0 FTE for the 2012-13 school year; Mark Berg seconded the motion. All voted in favor of the motion.

Mark Berg made a motion to renew Kira Kulinsky at 1.0 FTE for the 2012-13 school year; Tom Bradford seconded the motion. All voted in favor of the motion.

Tom Bradford made a motion to renew Molly Lloyd at 1.0 FTE for the 2012-13 school year; Mark Berg seconded the motion. All voted in favor of the motion.

Tom Bradford made a motion to renew Jennifer Tolton at 1.0 FTE for the 2012-13 school year; Mark Berg seconded the motion. All voted in favor of the motion.

Mark Berg made a motion to renew Janet Weston at 1.0 FTE for the 2012-13 school year; Tom Bradford seconded the motion. All voted in favor of the motion.

Tom Bradford made a motion to renew Erin McGillvray at 1.0 FTE for the 2012-13 school year; Mark Berg seconded the motion. All voted in favor of the motion.

Mark Berg made a motion to renew Kalli Murphy at 1.0 FTE for the 2012-13 school year; Tom Bradford seconded the motion. All voted in favor of the motion.

Mark Berg made a motion to renew Patrick Cates at 1.0 FTE for the 2012-13 school year; Tom Bradford seconded the motion. Mark Berg and Manny Zuniga voted for the motion. Tom Bradford voted against the motion. The motion carried.

Mark Berg made a motion to renew Theresa Ouzts at 1.0 FTE for the 2012-13 school year; Tom Bradford seconded the motion. All voted in favor of the motion.

Tom Bradford made a motion to renew Jill Thelen at 1.0 FTE for the 2012-13 school year; Mark Berg seconded the motion. Brent noted that this is a tenure contract. All voted in favor of the motion.

**CONTRACT FOR
TENURE**

Tom Bradford made a motion to renew Tierney Baffuto at 1.0 FTE for the 2012-13 school year; Mark Berg seconded the motion. All voted in favor of the motion.

**NON-TENURED
TEACHER RENEWALS**

Tom Bradford made a motion to renew Josh Dyba at 1.0 FTE for the 2012-13 school year; Mark Berg seconded the motion. Tom Bradford and Manny Zuniga voted in favor of the motion. Mark Berg voted against the motion. The motion carried.

Tom Bradford made a motion to renew Jillian Stensvad at 1.0 FTE for the 2012-13 school year; Mark Berg seconded the motion. All voted in favor of the motion.

Mark Berg made a motion to renew Mike Rice at 1.0 FTE for the 2012-13 school year; Tom Bradford seconded the motion. All voted in favor of the motion.

Mark Berg made a motion to renew Alesia Styren at 1.0 FTE for the 2012-13 school year; Tom Bradford seconded the motion. All voted in favor of the motion.

Tom Bradford made a motion to renew Talia Super at 1.0 FTE for the 2012-13 school year; Mark Berg seconded the motion. All voted in favor of the motion.

Mark Berg made a motion to renew Joan Ameline at .6 FTE for the 2012-13 school year; Tom Bradford seconded the motion. All voted in favor of the motion.

Tom Bradford made a motion to hire Samantha Anttila at 1.0 FTE for the 2012-13 school year; Mark Berg seconded the motion. Brent noted that because of our increase in students, this is a much needed addition. She is an experienced teacher. All voted in favor of the motion.

**NEW HIRE—SPECIAL
EDUCATION**

Mark Berg made a motion to adopt the MSGIA Resolution to amend the Interlocal Agreement and the Resolution to amend the MSGIA WCRRP Agreement as presented; Tom Bradford seconded the motion. Suzie explained that currently any premium credit for work comp can only be used toward work comp premiums. These amendments would allow schools to use such credits for other MSGIA insurance programs. All voted

MSGIA RESOLUTIONS

in favor of the motion.

Tom Bradford made a motion to accept the bid from Empire Roofing to re-roof section 2 (jr. high) in the amount of \$53,589.00; Mark Berg seconded the motion. Tom stated that he was uncomfortable with only ½ time supervision. Manny questioned the need for full-time supervision simply to watch the tear off of the old roof. Tom said that he feels the roofer is not experienced enough to do the job without supervision of the entire job and that we should go with full-time Quality Assurance with this roofer. The cost would still be much lower than the other bids, even if \$8000 or \$9000 was spent on supervision. Manny Zuniga and Mark Berg voted in favor of the motion. Tom Bradford voted against the motion. The motion carried.

RE-ROOF BID AWARD

Tom Bradford made a motion to accept the bid from Empire Roofing for maintenance of the roof as specified in the CTA roof assessment (Appendix A, Year 1) in the amount of \$6,179.00; Mark Berg seconded the motion. Mark Berg and Manny Zuniga voted in favor of the motion. Tom Bradford voted against the motion. The motion carried.

ROOF MAINTENANCE BID AWARD

Tom Bradford made a motion to hire CTA to provide full-time quality assurance to supervise the re-roof; Mark Berg seconded the motion. Manny Zuniga and Mark Berg voted in favor of the motion. Tom Bradford voted against the motion. The motion carried.

QUALITY ASSURANCE SERVICES

Clerk Suzie Zentz administered the oath of office to newly elected trustees Mark Berg and Charlene Severson.

OATHS OF OFFICE

Manny Zuniga made a motion to appoint Susan Zentz to serve as Clerk of the Board; Charlene Severson seconded the motion. All voted in favor of the motion.

APPOINTMENT OF THE CLERK

Mark Berg nominated Manny Zuniga to serve as chair of the board. All trustees voted in favor.

REORGANIZATION OF THE BOARD

Mark Berg nominated Rhonda Hogstad to serve as vice-chair. All trustees voted in favor.

THANK YOU TO TOM BRADFORD

Chairman Manny Zuniga thanked Tom Bradford for his six years of service on the board and presented him with a plaque and gift from the District. All presented were invited to stay for celebratory refreshments!

PUBLIC COMMENT

There was no additional public comment.

AGENDA ITEMS FOR THE NEXT REGULAR MEETING

- Classified staff
- Superintendent contract
- Business Manager contract
- Committee appointments
- Special meeting—Beam contract

There being no further business, Charlene Severson made a motion to adjourn at 7:37 p.m.

Respectfully submitted,



The image shows two handwritten signatures in black ink. The signature on the left is for Susan Zentz, and the signature on the right is for Manuel Zuniga. Both signatures are written in a cursive, flowing style. Below each signature is a horizontal line, and under each line is the printed name and title of the signatory.

Susan Zentz, Clerk

Manuel Zuniga, Chair