

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF SD #4

The trustees met in regular session Monday, February 20, 2012 at 6:30 p.m. in the YMCA room. Those present throughout the meeting were Chair Manny Zuniga, trustees Mark Berg, Jeff Flaten, Superintendent Brent Lipp, and Business Manager Suzie Zentz. Tom Bradford and Rhonda Hogstad were absent. There were no visitors.

Manny called the meeting to order.

There were no adjustments to the agenda.

AGENDA ADJ

Mark Berg made a motion to approve the consent agenda as presented; Jeff Flaten seconded the motion. Manny inquired about a bill from Barnes & Noble. Suzie explained that it was a purchase of 30 copies of a novel for use in the classroom. *All voted in favor of the motion.*

CONSENT AGENDA

Mark Berg made a motion to accept Aaron Finneccum's letter of resignation; Jeff Flaten seconded the motion. Brent presented a letter of resignation from custodian Aaron Finneccum. He is resigning since he has to leave the area to take care of a family emergency. *All voted in favor of the motion.*

CORRESPONDENCE

Superintendent Brent Lipp recapped his administrative report:

ADMIN REPORT

- Our work with Jim Staab is going well. We are almost finished with math. Jim will make some changes and then we will move on to Language Arts.
- We are working with ACE on curriculum mapping software to store information. It will make the data more useful for all staff. We hope to start with this in the fall.
- We finished MBI training with Denise DeJarlais from OPI. She will be conducting the SET evaluation.
- Our staff has participated in lots of professional development including My Voice, Rethink Autism, and Anita Archer in Bozeman.
- Our MathCounts team did really well this year. After working really hard all year, they swept the competition in our school size category.
- Kalli Murphy organized a terrific music festival with four schools and approximately 50 students participating.
- Our roof analysis has been delayed somewhat because of bad weather. CTA plans to be here on Friday to take core samples. We will have a Building/Grounds committee meeting as soon as we have a report.

OLD BUSINESS

There was no old business.

NEW BUSINESS

Business Manager Suzie Zentz provided an enrollment update following the Spring count day on February 1st. The combination of Fall 2011 and Spring 2012 data are used to calculate the ANB (Annual Number Belonging) for the 2012-13 fiscal year. Due to our increase in enrollment, we will have an ANB of 246 for next year—up from 216 for the current year. This growth will increase the budget, but also increases the budgetary demands. We will have further budgetary data on March 1st from OPI and we will schedule a Finance Committee meeting.

Jeff Flaten made a motion to approve the proposal from Western States Insurance for a 3-year insurance plan with a guaranteed maximum annual increase of 6%; Mark Berg seconded the motion. Suzie explained that this is a reasonable rate of increase compared to increases the last couple of years and would provide us with firm numbers to use for budgetary purposes. All voted in favor of the motion.

Policy 1400—Board Meetings Brent noted that some of the dates in this policy were changed during the last legislative session and our policy needs to be updated to reflect those changes.

Policy 2510—School Wellness Changes to this policy are extensive enough that our original policy needs to be replaced with the updated version. We have implemented quite a few changes already, including recess before lunch.

Mark Berg made a motion to continue our participation in the Yellowstone--West/Carbon County Special Services Cooperative special needs preschool program; Jeff Flaten seconded the motion. Brent explained that this is a much more economical way to provide needed services to our special ed preschoolers. It really gives them a head start. Brent attends IEP meetings for these students. All voted in favor of the motion.

Mark Berg made a motion to authorize the Yellowstone County Election Administrator to run a mail ballot election for the May 8, 2012 Trustee Election; Jeff Flaten seconded the motion. Suzie said that the list of absentee voters is now so large it is more efficient to have the County run the election, rather than to do it ourselves. Also, if there is the same number of candidates as there are trustee positions, they will be elected by acclamation and the election will be canceled. All voted in favor of the motion.

ENROLLMENT UPDATE

INSURANCE PROPOSAL

POLICY 1400

POLICY 2510

SE PRESCHOOL

MAIL BALLOT ELECTION

**GIFTED PROGRAM
POLICY**

Mark Berg made a motion to approve the Canyon Creek School Gifted Program Policy as presented; Jeff Flaten seconded the motion. Brent thanked Erin Pimley for her extensive work on the Gifted Program Policy. He reviewed the policy and program explaining that many changes were mandated by OPI. We are required to have a policy that we can make available to the public. Erin Pimley is the Gifted Program coordinator and does our qualifying, planning, and implementation. This plan reflects what we do and how we run our program. It includes students from 3rd through 8th grade and use intelligence and abstract thinking criteria to determine inclusion. We are trying to get more parent involvement and we hope to post more information on the website. All voted in favor of the motion.

PUBLIC COMMENT

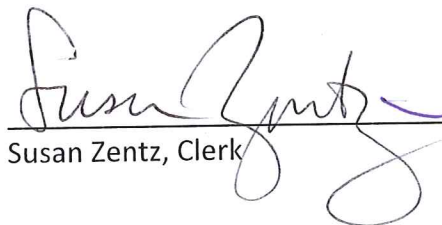
There was no public comment.


AGENDA ITEMS FOR THE NEXT REGULAR MEETING

2012-13 Calendar
8th Grade Trip
Election Resolution
Volunteer Program
CTA Roof Analysis update
Business Manager Evaluation instructions

There being no further business, Mark Berg made a motion to adjourn at 7:23 p.m.

Respectfully submitted,


Susan Zentz, Clerk


Manuel Zuniga, Chair