

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF SD #4

The trustees met in regular session Monday, July 19, 2010 at 6:30 p.m. in the library. Those present throughout the meeting were Chair Manny Zuniga, trustees Tom Bradford, Sheri Boelter, Superintendent Brent Lipp and Business Manager Suzie Zentz. Hal Olson and Stacey Robinson were absent. There was one visitor (list attached).

Manny called the meeting to order and led the group in the pledge of allegiance to the flag.

The only adjustment to the agenda was to change the “gutter/downspout” item to just information, not action.

AGENDA ADJ

Sheri Boelter made a motion to accept the changes to the agenda and approve the consent agenda as presented; Tom Bradford seconded the motion. All voted in favor of the motion.

CONSENT AGENDA

There was no correspondence.

CORRESP

Superintendent Brent Lipp recapped his administrative report:

ADMIN RPT

- A number of staff is attending training with Becky Berg on Google applications—specifically learning to build their own web pages. We are providing more training during the PIR days. We will be completely changing our website and providing lots of in-service to make it work.
- We are still looking for a librarian. We did interviews, but our choice did not accept the position. It is difficult to find someone with this special certification. If we don't find someone, we will put a certified teacher in the position. Will inform the board of the ramifications of that choice.
- Update on the gutter system. Pipes were put underneath the parking lot, but we will need new gutters on the front of the building (west side). Our first estimate was \$6980, but we are getting other estimates. We have time to get this done.
- Brent is in his final week of his superintendent classes in Bozeman. He thanked the board for allowing him time to complete his superintendency. He feels that he has learned a lot.
- He met with Pat Cates and Casey (from Sundry Solutions). We have had trouble with our battery backups. The new backups are quite expensive and will require some new electrical service. At present, we are going to leave the wireless system the way it is. We are also providing more staff training during our PIR days.
- The maintenance crew is working very hard cleaning the building. I am very pleased with their work.
- The big transplanted trees have dropped some leaves, but Jerry Unruh thinks they'll be OK.
- Brent informed the board that he will be gone on vacation the first week of August.

COMMITTEE REPORTS

There were no committee reports.

COMMITTEE REPORTS

OLD BUSINESS

This has been a good learning experience. Knife River has been very good to work with. Marshall is handling the management well and is communicating with Suzie

PARKING LOT UPDATE

and Brent. They have poured the wall and curbing and are making good progress, but there will be a couple of changes. We added a concrete pad at the garage entrance for the dumpster and to take the weight of the garbage truck for \$2300. We had to add a few feet of width at the front entrance. This will be an additional \$800-900.

NEW BUSINESS

Tom Bradford made a motion to hire Tierney Brown as a paraprofessional for the 2010-11 school year at \$9.00/hour for 6 hours/day; Sheri Boelter seconded the motion. Brent said that she is a certified teacher with no experience. All voted in favor of the motion.

NEW HIRE

Sheri asked about the Y program. Brent said that we hope to have it before school as well, but he needs to talk further with the Y staff.

Tom Bradford made a motion to accept the Handbook as presented; Sheri Boelter seconded the motion. Brent stated that he reviewed the handbook thoroughly and made just a few changes to the section on Cougar Café, radio stations for an emergency, and the use of planners for grades 3-8. Manny asked about the practice of serving an alternate lunch to students who have more than 10 charges on their account. He felt that we need to have a little more discretion when serving such a lunch to the students and that a better effort should be made to communicate to parents so this doesn't happen. All voted in favor of the motion.

HANDBOOK

Manny suggested that we do the board self evaluation in the August meeting since only three board members are present. Brent needs this information to develop his goals for the year.

BOARD EVALUATION

The trustees also agreed to move the review of the Strategic Plan and the development of goals to the August 16th meeting. Sheri also asked about the goal setting process for the board—should the goals be general or specific? Brent suggested that long range goals be more broad and short-term goals more specific.

REVIEW STRATEGIC PLAN

PUBLIC COMMENT

There was no public comment.

AGENDA ITEMS FOR THE NEXT REGULAR MEETING

Evaluate board

Annual goals

August 13th—final budget meeting at 7:30 a.m.

Dinner for staff and board

There being no further business, Shery Boelter made a motion to adjourn at 7:26 p.m.

Respectfully submitted,

Susan Zentz, Clerk

Manuel Zuniga, Chair