

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF SD #4

The trustees met in regular session Monday, November 18, 2013 at 6:30 p.m. in the library. Those present throughout the meeting were Chair Rhonda Hogstad, trustees Mark Berg, Manny Zuniga, Charlene Severson, Billie Bergstrom, Superintendent Brent Lipp, and Business Manager Suzie Zentz. There were no visitors.

The chair called the meeting to order and led the group in the pledge of allegiance.

There were no adjustments to the agenda.

AGENDA ADJ

Manny Zuniga made a motion to approve the consent agenda as presented; Charlene Severson seconded the motion. Trustees asked the Business Manager for clarification of the following expenditures: #34898--Gaggle (student e-mail filtering), #34882--QBS (school district checks), and #34902--Perfectemp (repairs to the stand-alone cooler). Manny also asked about the negative balances in a couple of the Extra-curricular accounts. Suzie explained that they would zero out in the next month or so as reimbursements are deposited. *All voted in favor of the motion.*

CONSENT AGENDA

There was no correspondence.

CORRESPONDENCE

ADMINISTRATIVE REPORT

Mr. Lipp reviewed his administrative report with the trustees.

ADMN REPORT

- Charlene, Rhonda, Suzie, and Brent attended MCEL (Montana Conference of Educational Leadership). Brent thanked the trustees for taking time off work to attend. All reported that they found the training informative.
- Red Ribbon week was very successful. Sgt. Camp presented to our students and staff. Everyone appreciated the information he provided.
- Brent noted that he would like the Community Relations Committee to meet to prepare a plan for promoting any future voted levies and how best to inform the community. Billie and Charlene will try to meet sometime during the first two weeks of December.
- Eric Fewson from KLJ met with Suzie and Brent to discuss the energy assessment his firm provided. The Building/Grounds Committee will meet again to determine how or if to proceed.
- Parent conferences went pretty well. Brent reviewed every report card and feels that our students are doing very well overall. The staff did a good job with conferences. (Mark mentioned that 10 minutes is too short for a conference. Other trustees concurred.)
- Brent reported that we discovered a leak in the water line under the floor in the 50+ year old section of the building. After a good deal of analysis, our plumber proposed running a new supply line through the ceiling. The job is complete and the line is working well.
- Our "Paws for Breakfast" promotion was a great success with the program showing a good increase in use. We plan to do future promotions. (The committee is comprised of staff at this point.)

COMMITTEE REPORTS

Mark reported that the committee, Brent, Earl and Suzie met to review the KLJ report prior to the November 18th board meeting. They plan to meet again in December to discuss our needs further and make a final recommendation.

**BUILDING/GROUNDS
COMMITTEE**

OLD BUSINESS

The trustees felt that the internet safety presentation to the board was very good. Brent reported that the presentations to students were excellent also. The older students were very aware of the topics discussed and had a good discussion with the presenter. Earl Campbell will provide a presentation for parents on November 20th at 6:30 p.m.

**INTERNET SAFETY
PRESENTATION**

NEW BUSINESS

Charlene Severson made a motion to hire Jennifer Howard as a paraprofessional for 6.5 hrs/day at \$9.00/hr for the remainder of the 2013-14 school year; Mark Berg seconded the motion. Brent said that he is planning to use Jennifer to replace a para who has now been moved in to assist in the 3rd and 4th grade classrooms. All voted in favor of the motion.

**NEW HIRE—
PARAPROFESSIONAL**

Mark Berg made a motion to hire Jimmy Swain as the Boys 5/6th grade basketball coach for the 2013-14 season for a stipend of \$1045; Charlene Severson seconded the motion. Brent said that Jimmy played for West High and has done some coaching at the junior high level. All voted in favor.

**NEW HIRE—
BASKETBALL COACH**

Manny Zuniga made a motion to approve the Budget Amendment Proclamation as presented; Charlene Severson seconded the motion. Suzie explained that we qualify for this budget increase because of our additional ANB. The increase provides \$2,272.19 in additional funding and also expands the budget to allow the District to spend a little over \$70,000 of the General Fund reserves if necessary. All voted in favor of the motion and signed the required petition to OPI.

PUBLIC COMMENT

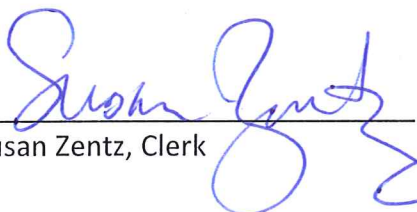
There was no public comment.

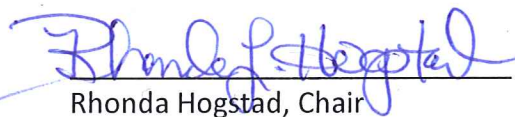
AGENDA ITEMS FOR THE NEXT REGULAR MEETING

- Superintendent's evaluation instruction
- Building/Grounds committee report
- Community Relations committee report

There being no further business, Rhonda Hogstad made a motion to adjourn at 7:23 p.m.

Respectfully submitted,


Susan Zentz, Clerk


Rhonda Hogstad, Chair