

## MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF SD #4

The trustees met in regular session, March 20, 2017 at 6:30 p.m. in the curriculum room. Those present throughout the meeting were Chairman Rhonda Hogstad, Mark Berg, Trustee, Brent Lipp, Superintendent, Jeanne Carroll, Business Manager, Billie Bergstrom, Trustee, Joel Junso, Trustee and Jason Matt, Trustee.

The chairman called the meeting to order and led the group in the pledge of **CONSENT AGENDA** allegiance. Dan Carpenter's letter of resignation was added to Correspondence.

*Mark moved to accept the amended Consent Agenda. Joel seconded. All in favor.*

### Correspondence

*Joel moved to approve resignation for Trina Halama. Mark seconded. All in favor.* Brent wants to thank Trina for her years of service. He said she has really connected with the kids and always is willing to step up.

*Mark moved to approve Dan Carpenter's resignation. Billie seconded. All in favor.*

### Month in Review

Mr. Lipp included his administrative report in the packet:

### ADMIN REPORT

- Brent gave an update on the septic. The tanks will be pumped out this Friday, even though Earl won't be here. The new company will do all of the service rather than the other company only doing part. He said it should be on a maintenance schedule.
- SBAC testing is coming up. Art night is coming up this Friday. Brent said there are going to be quite a few artists there.
- The community dinner is coming up. Brent has been talking with Tracy about maybe doing a barbeque this time. Billie didn't think there needs to be a committee since it runs through Jeanne. Brent said it would be like a spring fling kind of thing.
- The levy will be addressed later in the meeting. Brent feels good about it and he will support whatever the committee recommends.
- The 8<sup>th</sup> grade trip is set. He has visited with Mike about it.
- The roof is something he is continuing to work on, but with Earl being gone, he hasn't gotten very far. He and Jeanne were talking about having the "chicken coop" torn down to replace with storage if there is any year-end money left.
- The staffing situation is that we are little bit in a hurt right now. Mrs. DePinto had her baby 9 weeks early, but he is doing well. Brandy Machado will be the long-term sub for her as she is certified. Mrs. Brug is also out due to having her baby. We are also short a paraprofessional. Mandy has stepped out a ton with lesson plans for first grade.
- Family night survey results came back and he would like to share them with the Board. Out of 131 surveyed received, 112 were in support, 19 were not, with 6 comments. Billie thought the survey was a little too vague and she was not happy. Brent thanked her for her input.
- Reading texts are being looked at.
- Bridges Institute is being held at Rock Creek Resort in Red Lodge for curriculum through ACE. He has asked staff if anyone is interested in attending. It will be held in June.
- We are going into spring sports.
- Music festival is coming up this weekend here at CCS. It looks like there are about 6 schools signed up. Mark asked about a schedule for it.
- Brent will advertise Trina's teaching position and the custodial position.

### NEW BUSINESS

5. Approve Calendar for 2017-18

### CALENDAR FOR 2017-18

Mark had a question on May 4<sup>th</sup> for the primary for track. Brent said this was discussed on the PIR day and teachers felt it was a waste of time. The teachers talked about maybe having this be a field trip day instead. Mark and Billie felt it's about the kids not the staff, so they would like to see it continue, maybe revamp it, but keep it as family time and there are parent volunteers. Jason felt maybe teachers might feel the field trip might be a good start to make it better. He would like to hear specific concerns from them. Rhonda also felt the day was important.

He will take the concerns back to the staff. Brent said the timing can also be adjusted. The calendar follows Billings Schools pretty closely. He reviewed some of the changes with the board. There are 5 early outs at 1:10 pm. Staff would like to do our own professional development that would be more meaningful. Those days are all laid out. With trimesters, teachers felt Dec 6 and 7<sup>th</sup> would be a better time for P/T conferences, with a better snapshot of how the kids are doing. April is SBAC testing month. Fall testing will be done in November 5-17, instead of in September. 8 am. to 3:10 pm is another change for the upcoming year. Teacher's contract will be the same. 7:30 to 3:30 pm. Brent talked to the Y about extra early-outs care and they will be getting back to him on it. The calendar was tabled until the next meeting.

6. Finance Committee Report

**FINANCE COMMITTEE REPORT**

Mark presented the committee report for finance. The committee recommends not running a mill levy election as the money to be received from enrollment increases should be sufficient. Jeanne spoke to this briefly. Running a mail ballot tech levy for \$36,120 is recommended by the committee for 10 years. *Joel moved to run a tech levy \$36,120 for 10 years. Mark seconded. All in favor.*

7. Petition for Permission to Adopt Budget Amendment

**PETITION FOR PERMISSION FROM OPI**

Jeanne explained that unanticipated enrollment increases for this year entitle the district to \$18,291.47 in additional state funds this year. It does not go to the budget limits for next year. She said in order to receive this money, first the board needs to petition the Office of Public Instruction to allow it, then the next meeting the resolution is done. The board signed the petition to be sent to OPI.

8. Resolution of Intent to Impose Increase in Levies (SB307)

**RESOLUTION OF INTENT**

*Mark moved to do the resolution of intent to impose an increase in levies.* Jeanne gave background information that this is new legislation to be able to permissively levy dollars for the building reserve fund to be used to repair the roof of the primary building. *Jason seconded the motion. All in favor.*

9. Approve Coop Preschool Agreement for 2017-18

**APPROVE COOP PRESCHOOL AGREEMENT**

*Joel made a motion to approve the Coop Preschool Agreement for services for 2017-18. Billie seconded the motion. All in favor.*

10. Business Manager/Clerk Evaluation Materials

**BUSINESS MANAGER/CLERK EVALUATION**

The evaluation forms were handed out. Rhonda would like them back either to her or to the school by April 7<sup>th</sup>. The evaluation will be done at the April board meeting.

*There being no further business, Mark moved to adjourn the meeting at 7:41 pm. All in favor.*

Respectfully submitted,

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Jeanne Carroll, District Clerk

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Rhonda Hogstad, Chair