

# MINUTES

## **Canyon Creek School's PTA Minutes**

*December 13, 2011*

The meeting was called to order by Krista Meier @ 6:30 p.m.

### **In attendance**

Krista Meier, Megan Molm, Tiffany Minchow, Brenda Burley

Absent: Pamela Shafer, Melissa Bickelhaupt

### **Approval of Minutes**

The minutes from the November meeting were not available for review

### **Board**

Krista gave an update on the plan for Missoula Children's Theatre event planning. MCT will be held the week of March 26<sup>th</sup>-March 30<sup>th</sup>. Auditions will be Monday March 26<sup>th</sup> from 3:10-5:10 pm. Rehearsals will be Monday-Saturday morning. Saturday will host two performances. The first organizational meeting will be held January 17<sup>th</sup> at 7:00 p.m. Becky asked for assistance with planning dinner pick up for Monday evening as well as Saturday for support. She is also interested in fundraising ideas to maximize the logistics and success of the event. Krista also updated the BOD as to the final total for the Barnes and Noble event \$ 867.71 @ a 15% return. Krista gave a limited report on the findings of the PTO box content.

### **New Business**

- BOD appointed Tiffany Minchow to attend the Missoula Children's Theatre planning committee meeting to act as a liaison between that committee and the Board.
- Bylaws Review and Update: Discussion included the consideration of a name change. Tiffany made a motion to stay with the PTO designation as to keep and encourage further communication with the teachers. Krista seconded that motion. Discussion and editorial changes were made to the following sections: Article II Membership—Changes suggested were to eliminate sections 1-4 as we are no longer charging dues. Suggested language changes: Any parent, guardian, or other adult standing in loco parentis for a student at the school may be a member and shall have voting rights if they are in good standing. The principal and any teacher employed at the school may be a member and have voting rights. Members will be considered in good standing if they attend 50% of the scheduled meetings. Article III. Board of Directors/Officers, Section 1: Add Committee Chairperson to the listing. Section 5: add back in occurring in the term, may be filled by the Board of Directors by a majority vote for the remainder of the term. Section 8: Add Committee Chairperson— the committee chairperson will be the liaison between the sub-committees and the

Board of Directors. Krista made a motion to accept the changes as written and Brenda made a second. Tiffany will take on modifying the document.

- Website Design and Content: Discussion included how to proceed with the Web design component. Krista will contact Mr. Lipp regarding the ability to converse with web designer on how to proceed with content and layout. The BOD decided on a tentative content design: What's up at Canyon Creek!, Calendar, Meeting-Agendas Minute, Organizational Structure Exploration, Class Sizes 2011-2012, What's the PTO Doing? Files, 2010-2011 Archives, Of Interest—Canyon Creek Website, Canyon Creek PTO.
- Event Discussion: BOD suggested earlier timing on the Open House. Forms were reviewed for the PTO intake process. Tiffany will update the forms.

**Next Meeting**

January 10, 2011 2@ 6:00 p.m. in the Library

Motion to adjourn was made at 7:35 p.m. and was passed unanimously.