

# MINUTES

## **Canyon Creek School's PTO Minutes**

*April 12, 2012*

The meeting was called to order by Krista Meier @ 6:30 p.m.

### **In attendance**

Krista Meier, Megan Molm, Tiffany Minchow, Melissa Bickelhaupt, Brenda Burley

Absent: Pamela Shafer

### **Approval of Minutes**

The minutes from the March 7, 2012 meeting were read and approved

### **Committee Reports**

**Treasurer- Megan** gave a financial report for the year thus far. Skate night has yielded \$302. The Barnes and Noble book fair revenue was \$869.05. The Scholastic book fair was not a revenue generating event. Approximately \$4168.21 was the total for book sales during the event. Canyon Creek School received \$ 2700.00 in free books. Missoula Children's Theatre revenue was \$3407 with expenses @ \$2947.24, yielding \$459.76. Current outstanding expenses for MCT include DVD fees, BBY card percentage, and 2 other expense receipts. The current check book balance is \_\_\_\_\_.

**Scholastic Book Fair- The** event was held at the end of February in conjunction with the Curriculum and Science fairs. Overall sales were \$4168.21 with the school benefiting by \$2700 worth of free materials.

**Missoula Children's Theatre-** Tiffany, Melissa, and Krista updated the leadership team on the results of MCT. The program this year produced \$3467 in revenue with \$2927.24 in expenses with a yield of \$459.76. Billings best yogurt card were sold and initial discussion suggested 63 were sold of the original 100. Upon further discussion it was determine that only 51 cards were sold with 49 remaining. Suggestions for next year included changing the lay out or timing of the videographer as not to have parents waiting in the hallway for the second performance, having the students return their costumes in the cafeteria rather than the hallway, and using Sysco for donations for the cast party vs. obtaining cookies as a secondary expense. Becky had suggested a \$50 gift card for Mrs. Murphy for her assistance.

**Website-** Krista updated the group on the website progress. Secondary design and content were set to the web designer via Mr. Lipp. However, current restrictions with the web design only allow us to use the website in its current design. Mr. Lipp suggested we consider using a Google account so that we would be able to manage our own content in much the same way that the teachers do. Further discussion about the directory revealed that the directory may be run as a report from Power School however, may not have a secured access there. Thus it may be difficult to retain it in this format. Mr. Lipp will investigate whether or not it can be created in a PDF format and have secured access.

### **New Business**

- Discussion began regarding the potential event schedule for 2012-13 school year. It was recommended that we consider 2-3 service projects in combination with 2-3 potential fundraising events. Suggestions for project/events/and fundraisers included Skate Night, Open House/Ice Cream Social, MCT, Scholastic Book Fair, Barnes and Noble Book Fair, Fall Carnival, Saturday Live,

Cookie Dough Sales, the No fundraiser/Fundraiser, Raffle Baskets, and a 2/4/6 Fundraiser to be done in conjunction with reading month. After much discussion it was decided that we would continue with MCT, the Scholastic book fair, and skate night. We will participate in the open house at the beginning of the year and use this event to kick off our No fundraiser-fundraiser in conjunction with a handbill explaining to parents how this event works and how many ways we support the student body. We will also host a 2/4/6 fundraiser February that corresponds with reading month that encourages the students to read every night for 2 weeks, getting 4 sponsors to each pledge \$6 each. We also elected to pursue basket raffles to be completed in the fall of the year. It was felt that if the No fundraiser-fundraiser wasn't as successful as planned we would still have time to host another fundraiser early in the year. Discussion also included the eminent need for fundraising to allow us to be able to support the projects we do.

- Questions needing follow up are: What type of funding is currently in place for Mrs. Ameline to use in the library in addition to the Scholastic book fair? What is the timeline for the curriculum fair and MCT next year? What are the logistical preparations needed to host the Scholastic book fair? How do we proceed with the Google based web account? Who do we need to contact to schedule MCT for next year? Krista will follow up on these
- It was voted on to include a PTO summary report in the May newsletter, in addition to a calendar of events for next year. Krista will find out a deadline for this newsletter contribution.

### **Next Meeting**

May 10th 2012 @6:30 PM at Montana Rib and Chop House

Motion to adjourn was made at 8:25p.m. and was passed unanimously.