

## MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF SD #4

The trustees met in regular session, August 15, 2016 at 6:30 p.m. in the library. Those present throughout the meeting were Rhonda Hogstad Chairman, Business Manager Jeanne Carroll, Vice-Chairman, Mark Berg, Brent Lipp, Superintendent, and Trustee Billie Bergstrom.

*The chairman called the meeting to order and led the group in the pledge of allegiance.*

Mark moved to approve the Consent Agenda. Billie seconded.  
All in favor.

### CONSENT AGENDA

#### Month in Review

Mr. Lipp included his administrative report in the packet:

#### ADMIN REPORT

- Brent said in his report, that all maintenance is complete and the school is looking good. Earl has done an outstanding job assuring that everything has been completed this summer. We also need to thank Michelle for stepping up and working really hard getting all the rooms cleaned and the floors finished. We have had to work as a team this summer and it really goes to show how this can accomplish so many positive things in a school setting. Kudos to the maintenance crew and summer staff in getting the school ready.

- Open House is on August 23<sup>rd</sup> from 6:00-7:00, this is a great time to meet teachers, bring in supplies, and get to know parents. I encourage the trustees to try to make it if possible and welcome staff, parents and students.

- All staffing after this board meeting will be complete. I am excited to start the year with all positions filled and ready to go.

- MCEL is coming up on October 20 and 21<sup>st</sup> in Billings. Please let Jeanne know if you are planning on attending this conference so she can get your fees paid. This is a great conference for trustees and I would highly recommend you attend if you can.

- Teachers and support staff will be having two days of professional development and time to prepare their classrooms before school starts. The K-8 school districts have combined efforts and are bringing in a motivational speaker—Sherry Winn. This will be a great way to get our minds focused and ready to go this year. He is looking forward to these two days and believe the staff will enjoy the presentation. If you are interested in seeing our motivational speaker, come to the MSU-B Lecture Hall LI 148 on August 22<sup>nd</sup> at 8:00 am and join us.

- The school is ready and we are looking forward to having the students and staff back. The first day of school is August 24<sup>th</sup>. I am excited for a new year and to see what we can get accomplished in the next nine months.

#### NEW BUSINESS

5. Approve Final Budget for 2016-17

#### FINAL BUDGET FOR 2016-17

*Mark moved. Billie seconded. All in favor.* Mrs. Carroll said she has a slight change for the 101 General Fund Budget with a slight change to the district property tax requirements of \$440,453.19 and the mills up .44 to 115.26. This brings total mills up slightly but still quite a bit under 2014-15's total mills. Total mills are higher than last year, due to the tuition budget needing to be increased substantially to accommodate enrollment. The budget has not yet been submitted, due to additional Trustees' Report information needed to enter.

6. Approve Trustees Report for 2015-16

#### APPROVE TRUSTEES REPORT 2015-16

*Mark moved to approve the trustees report for 2015-16. Billie seconded. All in favor.*

7. Approve Hiring Claire DePinto

#### CLAIRE DEPINTO—TEACHER HIRE

*Mark moved to hire Claire DePinto. Billie seconded. She comes in as a BA 4 teacher on the matrix and will teach first grade. All in favor.*

8. Approve Hiring Kelsey Williams **KELSEY WILLIAMS—TEACHER HIRE**  
*Mark moved to hire Kelsey Williams. Billie seconded. All in favor. She is a brand new teacher and will be one of 2 third grade teachers.*
9. Approve Additional Out-of-District Students **APPROVE ADDED OUT-OF-DISTRICT STUDENTS**  
*Mark made a motion to approve the list of out-of-district student numbers. Billie seconded. All in favor.*
10. Approve Termination—Janis Littleboy **JANIS LITTLEBOY--TERMINATION**  
*Mark moved to approve Janis Littleboy's termination. Billie seconded the motion. All in favor.*
11. Approve Daniel Carpenter—Custodial Hire **APPROVE DANIEL CARPENTER--CUSTODIAN**  
*Mark moved to approve hiring Daniel Carpenter. Billie seconded the motion. All in favor.*
12. Approve Kim Wallila—Paraprofessional Hire **APPROVE KIM WALLILA—PARAPROFESSIONAL**  
*Mark moved to hire Kim Wallila. Billie seconded the motion. All in favor.*
13. Approve Karla Drongesen—Paraprofessional Hire **APPROVE KARLA DRONGESEN--PARAPROFE**  
*Mark moved to hire Karla Drongesen. Billie seconded the motion. All in favor.*
14. Approve Student Handbook Revision **APPROVE STUDENT HANDBOOK REVISION**  
*Mark moved to approve student handbook revision. Brent reviewed the revisions. Billie seconded the motion. All in favor.*
15. Strategic Plan Proposal **STRATEGIC PLAN PROPOSAL**  
 Brent said he's anxious to see what board thinks about this. He has visited with Peggy of Sage about the strategic plan for this district, she is willing to work with us. She would charge us \$1750. It requires a time commitment. Brent explained her process as she did A.C.E's plan. He feels the board will develop some ownership with it. It's a good healthy check for our school. Or we could just review our strategic plan. The board felt Brent should just go ahead and set it up.

**AGENDA ITEMS FOR THE NEXT REGULAR MEETING**

- Superintendent Presents Goals for the Coming Year, with Rationale
- Trustee Board Evaluations
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*There being no further business, Mark moved to adjourn the meeting at 7:32 pm.*

Respectfully submitted,

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Jeanne Carroll, District Clerk

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Rhonda Hogstad, Chair