

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF SD #4

The trustees met in regular session, Monday, February 22, 2016 at 6:30 p.m. in the library. Those present throughout the meeting were Chair Rhonda Hogstad, Superintendent Brent Lipp, Trustee Billie Bergstrom, Business Manager Jeanne Carroll, Trustee, Mark Berg, Trustee Joel Junso, and Trustee, Manny Zuniga.

The chair called the meeting to order and led the group in the pledge of allegiance.

Manny Zuniga made a motion to approve the Consent Agenda. Joel Junso seconded. Mark asked about the Tetra Tech bill. This is for sampling, paperwork, etc. for a period of time. All in favor.

Month in Review

Mr. Lipp reviewed his administrative report with the trustees:

ADMIN REPORT

- Mrs. Murphy's band students attended a music festival on February 2nd. Canyon Creek students performed in a combined band with a guest conductor. They also performed as an individual group and received high ratings on the adjudication scores. They are really a talented bunch of kids.
- Congratulations to our 7th and 8th grade boys' basketball team. They finished the County School Tournament with a third place finish. The team showed awesome sportsmanship on the court and represented the school with pride. Volleyball is getting ramped up.
- Congratulations to Ms. Rocha on her first successful Science Fair and Mrs. Sedlacek for an outstanding Book Fair. There was not a very big turnout, so it will probably go back to a Thursday night. The entire community was invited.
- A great big thank you is in store for the many volunteers in the building this month helping with the tournaments, book fair, dental screening and eye screening. The district could not manage all of this without your help. We really appreciate the volunteers we have.
- We are ready for SBAC testing coming up. Our testing window will be from March through April over a three week period. With careful planning we should be able to complete the tests without any major problems.
- I will be hosting a Q & A session this coming week on Tuesday the 23rd from 7:45 a.m. to 8:30 a.m. in the morning. We will have donuts for the parents and the children that show up. I am really looking forward to this session and I will be talking about our school budget and homework.
- We have started a concessions stand for Volleyball. Thanks to Billie, Barb and Kim for the extra help in getting this organized and going. Hopefully, it is a positive addition to our games and the proceeds will go towards our school athletics. Coca-Cola has donated beverages.
- Jeanne and I attended an MTSBA human resources workshop this month. We learned about some changes in employment and how to proceed with the hiring and termination process. It was very informative.
- MTSBA Strategic Planning is about \$2200 for 3 sessions. He did some checking around and heard it was kind of the same. ACE Consortium is doing it through a company called Sage. He wants to see what ACE's looks like when it is done and then talk about it. The Board agreed to hold off.

NEW BUSINESS

5. Employees Handbook, Section II

EMPLOYEES HANDBOOK

The last section has been done and is ready for the board to review. This section is for classified staff. It has all been aligned with contracts, master agreement, etc. He wants to have

someone go through it and make sure everything is good. He'd like to put this into effect for next year.

6. Adopt a Resolution Calling for Election

RESOLUTION FOR ELECTION

Manny Zuniga moved to adopt a resolution calling for a mail ballot Mill Levy and Technology Levy Election on May 3, 2016. Mark Berg seconded. Unanimous.

7. Enrollment Count

ENROLLMENT

Mrs. Carroll said our enrollment is down 7 students, which will affect our budget numbers for next year. We won't have the numbers from the Office of Public Instruction until March.

8. Approve Audit for 2014-15

APPROVE AUDIT

Joel moved to approve the audit and financial statement for 2014-15. MB seconded. Unanimous. Brent talked about the audit comments. Lunch fund he felt was just different ways of doing things.

AGENDA ITEMS FOR THE NEXT REGULAR MEETING

- Plans for next year/Levies/Budgets
- Community Dinner
- Approve School Calendar for 2016-17
- Business Manager Evaluation Forms Distributed

There being no further business, Manny Zuniga moved to adjourn the meeting at 6:59 pm.

Respectfully submitted,

Jeanne Carroll, District Clerk

Rhonda Hogstad, Chair