

MINUTES

Canyon Creek School's PTO Minutes

February 7, 2012

The meeting was called to order by Krista Meier @ 6:00 p.m.

In attendance

Krista Meier, Megan Molm, Tiffany Minchow, Melissa Bickelhaupt, Brenda Burley

Absent: Pamela Shafer

Approval of Minutes

The minutes from the January 11, 2012 meeting were read and approved

Committee Reports

Treasurer- Megan reported that our initial balance was \$5075, with a payment distribution to Student Council for \$1750 for the Promethean White Board Fundraiser. She reported that the original deposit check for MCT in the amount of \$500 (check #1805) had not been processed thru the bank as of this time. Balance with these items takes us to \$2885. Anticipated outstanding MCT funds are \$1650.

Scholastic Book Fair- Krista reported that in preliminary discussion with Kim the event has been planned and structured. The initial flyers have been obtained and Kim has organized set up on the 20th of February. She is requesting volunteers for daytime availability from 9-3 on the 21-23 and night time assistance on the 23rd from 6-8 for the event and then takedown. She also reported that Mrs. Ameline is also usually available to assist as needed. Volunteers were directed to contact Kim Harper with their individual availability (671-2774, harper613@yahoo.com)

Missoula Children's Theatre- Tiffany and Melissa updated the board on the logistics of MCT. They are actively seeking sponsorships and donations to off-set the expense of the event. Melissa has obtained an application from First Interstate bank for funds donation and the group is going to seek donations from previous directory participants. Melissa also reported that they are seeking sponsorship for advertising on ticket stubs. Tiffany is working on leaflet flyers to attach to apples to peak student interest. Mrs. Murphy has agreed to assist with the music accompaniment.

Website- Krista updated the group on the website progress. Mr. Lipp has the preliminary content and it has been sent to the web designer. It is anticipated that it will be available at anytime for viewing. Krista will follow up with Mr. Lipp regarding the potential creation of the directory from the Power School application

New Business

- Treasurer- Megan, Krista, Melissa and Brenda will follow up with Becky to track down the missing MCT check.
- Scholastic Book Fair. Brenda suggested we put together a cash box with approximately \$200 in petty cash for the running of the book fair. We may want to get a sense of the pricing of the

books for coins with our cash box. Krista will follow up with Kim to get a better idea of the event's components. We will also ask for a summary report for future reference. Brenda reported that the Scholastic Book Fair usually costs us \$2900 up front with the book sales in return covering most of the expense. Krista will verify these details with Kim Harper

- Science Fair/Curriculum Fair- Discussion occurred about a booth for PTO at the Science Fair. We collectively decided to present a poster highlighting our recent events and contributions. We will have a sign-up sheet available for interested parents to participate in PTO. We will also put together a brief survey about the parent's ideas/suggestions for PTO growth or advancement. Tiffany will work on these items. PTO Board members will staff the booth at the Science/Scholastic Book Fair.
- PTO- Discussion occurred regarding the potential growth of PTO. It was felt that many entities are performing fundraising and it would be helpful to clarify our perspective and goals in order to know how to proceed in the future. Each member was asked to come up with 3 ideas for fundraising and 3 general projects for participation in, by the next meeting. It was also suggested to follow up with Mr. Lipp on how to improve parent/teacher communication and improve the volunteering process to allow parents to support teachers in the classroom. Some discussion was also entertained to sit in on a Board meeting to better understand the school's goals and strategic plan.

Next Meeting

March 6th 2012 @6:00 PM in the Library

Motion to adjourn was made at 7:25p.m. and was passed unanimously.